

Cities and Volcanoes Commission of IAVCEI Terms of Reference

10 July 2017

The executive's business includes (but is not restricted to):

- Ensures Cities on Volcanoes are organised every two years, on a non IAVCEI/IUGG year including:
 - Announces the call for proposals for the next COV
 - Administers the proposal process (as per separate procedure on vHub)
 - Votes on and selects the next host and announces this
 - Provides advice to conference organisers as needed, and prompts them to keep to a timeline as needed.
 - Liaises with IAVCEI and the next conference organisers while a COV is in development
 - Promotes improvements to COV meetings and their benefit over time, including
 - More local and global inter-disciplinary participation.
 - Long-term involvement and ongoing engagement with meeting alumni.
- Reports to IAVCEI for Volcanic Ashfall Impacts Working Group, and liaison with that group ad hoc
- Reports to IAVCEI for the SpringerOpen Journal of Applied Volcanology, and liaison with the Editor in Chief ad hoc
- Liaises with the other commissions in the Mitigation of Volcanic Disasters Liaison Committee (see below)
- Maintains online resource exchange/clearinghouse for public education and teaching resources at vHub
- Maintains a membership list as the commission members on vHub
- Sends a regular newsletter and ad-hoc emails to members as needed
- Holds an executive meeting at each IAVCEI and IUGG assembly.
- The immediate past Leader will be an ad hoc regular Executive member for the following term to facilitate transition of the business of the Commission.
- Organises four yearly elections as follows:
 - Commence every four years at least a month before IAVCEI scientific assembly
 - Elections are ratified at the IAVCEI scientific assembly because (a) an existing executive is needed throughout COV meetings to assist as needed and (b) a larger proportion of CaV members are likely to be present at IAVCEI than IUGG because of the applied (including non-scientist) collaboration of the commission.
 - Email the membership to check addresses are up to date
 - Email the volcano listserv to check members all received the 'check' email, and that they should update their details on vHub if they did not
 - Call for nominations from members for the executive, with a deadline noting:

- Five members, including one leader, one past leader. A goal is to have at least one executive representative from Latin America if one or more is nominated.
 - Call for votes from members with a deadline.
 - Each member can vote for up to four executive member nominees, including indicating a preference for the leader
 - Tally the votes
 - Announce the results to new executive, and invite them and ratify at the scientific assembly.
 - Announce results to all members.
- The Executive Committee will appoint a Leader amongst themselves, taking into account the preferences from the members vote. The Executive Committee will also appoint a secretary to assist with business of the Commission (typically external).

Mitigation of Volcanic Disasters Liaison committee

Statistics in Volcanology Cities and Volcanoes World Volcano Observatories International Volcanic Health Hazard Network Also exists outside of IUGG Tephra Hazard Modelling Volcanism and the Earth's Atmosphere IAVCEI/IAMAS
<i>Volcanic Hazards</i>
Global Volcano Model (outside IUGG)

Commission executive member(s) information:

Firstname:
Lastname:

Starting Date:

Full address:

Address:	331 Windantide Place, Freeland
State/Province:	Washington, USA
Zip/Postal Code:	98249-9683
e-mail:	heiken@whidbey.com
Phone:	+1 360 331 5904
Fax:	

Commission executive member(s) information:

Firstname:

Bruce

Lastname:

Houghton

Starting Date:

1 March, 2001

Full address:

Address:

Department of Geology & Geophysics, School of Ocean & Earth Science & Technology, University of Hawaii at Manoa, 1680 East-West Road, POST Building 617c, Honolulu
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State/Province:

Hawaii, USA

Zip/Postal Code:

96822

e-mail:

bhought@soest.hawaii.edu

Phone:

+1 808 956 2561

Fax:

+1 808 956 5512

Commission executive member(s) information:

Firstname:

Carolyn

Lastname:

Driedger

Starting Date:

1 March, 2001

Full address:

Address:

US GEOLOGICAL SURVEY, CASCADES VOLCANO OBSERVATORY, BUILDING 10 SUITE 100, 1300 SE CARDINAL COURT, VANCOUVER
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State/Province:

Washington, USA

Zip/Postal Code:

98683

e-mail:

driedger@usgs.gov

Phone:

+1 360 993 8907

Fax:

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Commission executive member(s) information:

Firstname:

Gustavo

Lastname:

Villarosa

Starting Date:

1 July, 2011

Full address:

Address:

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Río Negro – Argentina

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8400

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Commission secretary(s) information:

Firstname:
Lastname:

Starting Date:

Full address:

Address:	University of Canterbury, Private Bag 4800
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